

State of Nevada
Emergency Response Commission

SERC Grant Application
Operations, Planning, Training, and Equipment
Fiscal Year 2027

For Local Emergency Planning Committees

The completed application must be delivered or postmarked by the noted due date.

Due Date: March 20, 2026



State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

serc@dps.state.nv.us

(775) 684-7511

STATE EMERGENCY RESPONSE COMMISSION (SERC)

SERC OPTE Grant Application Kit

FY2027

For Local Emergency Planning Committees

SERC has developed this application kit as a template for Local Emergency Planning Committees (LEPCs) to apply for the SERC Operations, Planning, Training, and Equipment (OPTE) Grant. Application and award of grants are managed pursuant to SERC policy 8.2. The source of funding is derived from fees collected from SARA Title III facilities within the State that store and/or produce hazardous materials in specified amounts. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this grant.

The grant project period is July 2025 through June 2026. Grant funds will be distributed on a reimbursement basis; however, the LEPC may request advance funding for expenses over \$2,000, policy 8.5.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC), and SERC policies. SERC policies may be reviewed at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to prevent, mitigate and/or respond to hazardous materials incidents. Provide detailed proposed planning, training and equipment needs for the period July 2026 through May 2027.
- II. **Objectives** - Identify the specific approaches to achieve the goals through prevention of, mitigation of and/or response to hazardous materials incidents. Objectives need to be specific and measurable.
- III. **Line-Item Budgets** – List each item as a line item on the budget page. **The grant request shall be for NO MORE THAN \$36,000.(this includes the \$4,000.00 for Operations)**

An additional \$4,000 of Operation funds will be available if the LEPC is administratively compliant. The purpose of these funds is to provide for LEPC members to attend LEPC and SERC meetings, as well as operation costs. If requesting, up to 50% of operations funds for clerical assistance include that amount in the line item budget.

- IV. Budget Narrative** – Explain each item listed in the line-item budget. If requesting up to 50% of operations funds for clerical assistance, include a detailed justification for the use of funds. Clerical assistance funding is no longer automatically awarded and will be subject to SERC approval.

Remember to comply with SERC Policy 8.2 related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

Provide an explanation for items that do not correspond with the declared level of response due to formal agreements with other entities.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow up with the SERC.

Please call SERC staff at (775) 684-7511 if you need assistance.

Application must be received in this office or postmarked by **March 20, 2026:**

serc@dps.state.nv.us

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Planning & Training Sub-Committee and Funding Committee. The date and location of the meetings to be announced.

GRANT APPLICATION CHECK SHEET

A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- Title Page
- Goals of this grant
- Objectives of this grant
- Line-Item Budget
- Budget Narrative
- If Training – Brochure and GSA Rates
- Certified Assurances
- LEPC Compliance Certification (signed by Chair)
- Electronic version e-mailed to serc@dps.state.nv.us .
- Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

**The grant application must be delivered to this office
or postmarked by **March 20, 2026.****

**STATE EMERGENCY RESPONSE COMMISSION
2027 SERC OPTE GRANT APPLICATION
TITLE PAGE**

Applicant: **Steven Endacott**
Address: **155 N. Taylor St, Fallon, NV 89406**

Local Emergency Planning Committee (LEPC) Chair:

Name: **Steven Endacott** Title: **Emergency Manager, City of Fallon**
Address: **155 N. Taylor St** City/Zip: **Fallon, NV 89406**
Phone: **775 427-5356** Fax:
E-mail: **sendacott@fallonnevada.gov, backup: endacottsteve@charter.net**

Fiscal Officer:

Name: **Sherry Wideman** Title: **Sherry Wideman**
Address: **155 N. Taylor St #184** City/Zip: **Fallon, 89406**
Phone: **775 428-1414** Fax: **775 428-0270**
E-mail: **Sherry.wideman@churchillcountynv.gov**

Budget Summary:

Planning	Training	Equipment	Operations	Total*
		\$ 27,945	\$ 4,000	\$ 31,945

Round up total* to the nearest dollar

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

Steven M Endacott

Signature of LEPC Chair

03 / 16 / 2026
Date

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.

[Signature]

Signature of Governing Body

3/16/26
Date

Christian Spross, County Manager

Print Name and Title

GOALS:

Tell the SERC what you want to accomplish with this grant. **Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation.** The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to prevent, mitigate and/or respond to hazardous materials incidents must be addressed.

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Goal 1: Replace Expiring Hazardous Materials Protective Suits

The Fallon/Churchill Volunteer Fire Department seeks to replace existing hazardous materials (HAZMAT) protective suits that are scheduled to expire in 2026. These suits are essential for protecting first responders during hazardous materials incidents involving transportation corridors that pass through Churchill County.

HAZMAT suits provide the necessary chemical protection to allow responders to safely approach, assess, and mitigate incidents involving the release or potential release of hazardous materials from vehicles transporting regulated substances. Over time, protective suits degrade due to age, use, and environmental exposure, which can compromise their protective capability. Replacing these expiring suits ensures that responders maintain the proper level of personal protective equipment required to safely conduct operations in contaminated or potentially contaminated environments.

Maintaining fully functional protective suits directly supports the prevention and mitigation of hazardous materials incidents by allowing responders to safely identify hazards, control releases, and prevent further spread of contamination. Additionally, properly equipped responders are better able to protect the public and environment by rapidly stabilizing transportation-related hazardous materials incidents while minimizing responder exposure.

Goal 2: Acquire Mini Cutter Kits for Safe Entry into Hazardous Cargo Containers

The Fallon/Churchill Volunteer Fire Department seeks to obtain Mini Cutter Kits designed to safely cut hardened locks and entry points on cargo containers involved in transportation-related hazardous materials incidents.

During transportation accidents involving hazardous materials, cargo containers or transport units may become damaged, locked, or otherwise inaccessible. Traditional forcible entry tools may produce sparks, which can create an ignition source when flammable or combustible materials are present. Mini Cutter Kits allow responders to safely and efficiently cut hardened locks and access containers while minimizing the risk of spark generation.

Providing responders with spark-reducing cutting tools enhances operational

safety and supports the mitigation of hazardous materials incidents by allowing responders to quickly assess container contents, secure hazardous cargo, and prevent escalation of the incident. This capability reduces the likelihood of fire or explosion during response operations and improves the department's ability to safely manage transportation-related hazardous materials emergencies.

Goal 3: Acquire Additional SCBA Cylinders for Hazardous Materials Response Operations

The Fallon/Churchill Volunteer Fire Department seeks to acquire additional MSA G1 Self-Contained Breathing Apparatus (SCBA) cylinders rated for use in Immediately Dangerous to Life or Health (IDLH) environments.

Hazardous materials incidents involving transportation often involve toxic, corrosive, or oxygen-displacing substances that create atmospheres unsafe for human exposure. SCBA equipment allows responders to operate safely in these environments by providing clean breathing air during mitigation and rescue operations.

Additional SCBA cylinders will ensure that responders have sufficient air supply on scene to conduct extended operations during hazardous materials incidents. This capability supports responder rotation, reduces operational fatigue, and allows for sustained mitigation efforts when incidents require prolonged response.

By increasing the availability of SCBA air cylinders, the department improves its ability to safely respond to transportation-related hazardous materials incidents while protecting responders from airborne hazards. This enhancement directly supports the effective mitigation of hazardous materials releases and reduces the risk of exposure to responders and the public.

Goal 4: Continue a vibrant County LEPC and the current Emergency Operations Center (EOC)

I. OBJECTIVES:

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents.

Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ *WHAT will be purchased with these grant funds?*
- ✓ *WHO will complete the purchases awarded?*
- ✓ *WHEN will the purchases be made and the activity implemented?*

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Objective 1: Procure and Deploy Hazardous Materials Response Equipment

WHAT: Purchase the hazardous materials response equipment itemized in this grant application, including replacement HAZMAT protective suits, Mini Cutter

Kits for safe access to cargo containers, and additional MSA G1 SCBA cylinders to support safe response to transportation-related hazardous materials incidents.

WHO: The Fallon/Churchill Volunteer Fire Department (FCVFD) will complete the procurement in accordance with local purchasing procedures and will inventory and place the equipment into service upon receipt.

WHEN: The purchases will be completed within the first year following grant approval and in compliance with the established grant performance period. Once received, the equipment will be immediately made available for operational use.

Objective 2: Ensure operational readiness and support of the LEPC and EOC facility.

WHAT: Pay for utilities (gas, water, sewer, electric, and garbage) for the building that houses the LEPC and EOC, which supports meetings and stores emergency management documents and equipment.

WHO: Churchill County LEPC will complete the payments and manage the facility's utilities.

WHEN: Beginning July 1, 2026, and ongoing for the duration of grant-funded support.

II. BUDGETS:

Planning:

Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

Training:

All training requests must first be made through the State Fire Marshal's office (SFM) and the Department of Emergency Management (DEM). If the SFM or DEM declines the training, the request may be included in the grant application along with the letter of declination.

Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for calendar year 2024 only and are subject to change.

If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently **.67** cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is **.335** cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (**most economical lot only**) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!

Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		0.670		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.335		
	Public Transportation	Total \$ Amount		\$0.00
Cost of Airline Ticket	# of Tickets		\$0.00	
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00

Operations:

Note: Clerical assistance cannot be more than 50% of the category. Justify clerical assistance in the budget narrative section.

Operation Costs:	
<i>Item</i>	<i>Amount Requested</i>
Operations	\$4,000
Clerical (up to 50% of the total operation award)	
Total Operation Costs:	\$4,000

III. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning -

Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals. Provide an explanation if the planning request does not correspond with the declared level of response due to formal agreements with other entities.

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Training -

Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the SFM and/or DEM. Provide an explanation if the training request does not correspond with the declared level of response due to formal agreements with other entities.

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Equipment -

The Fallon/Churchill Volunteer Fire Department requests grant funds to purchase essential equipment that directly supports hazardous materials prevention, mitigation, and response operations within Churchill County.

HAZMAT Protective Suits: Funds will be used to replace expiring HAZMAT suits. These suits are critical for protecting responders during incidents involving chemical releases along transportation corridors. Replacing aging suits ensures personnel can safely identify hazards, control releases, and prevent

contamination, directly supporting the grant's goals of responder safety and incident mitigation.

Mini Cutter Kits: Funds will be used to acquire Mini Cutter Kits, enabling responders to safely access hardened cargo containers without generating sparks. During transportation-related hazardous materials incidents, these tools allow rapid and safe entry to secure hazardous cargo, prevent escalation, and reduce the risk of fire or explosion, aligning with objectives to enhance operational safety and efficient mitigation.

SCBA Cylinders: Additional MSA G1 SCBA cylinders will be purchased to provide sufficient breathable air for responders in Immediately Dangerous to Life or Health (IDLH) environments. These cylinders ensure responders can safely conduct extended operations, rotate personnel, and sustain mitigation efforts, further supporting public and responder safety.

Overall Justification: Each requested item is directly tied to the grant's objectives of hazardous materials prevention, mitigation, and safe response. By equipping the department with up-to-date protective suits, safe entry tools, and sufficient breathing air, grant funds will enhance operational readiness, reduce responder risk, and improve the department's ability to manage transportation-related hazardous materials incidents effectively.

Describe the equipment and how it will benefit the project, and why it is necessary to achieving established goals and objectives. Provide an explanation if the equipment request does not correspond with the declared level of response due to formal agreements with other entities

Operations -

A detailed Justification is necessary if requesting funds for clerical assistance. Describe how salaries will be determined. Funds for clerical assistance are not automatic and are subject to SERC approval.

Continuous utility service is critical for the LEPC and EOC to function effectively. Reliable electricity, water, and waste management support daily administrative operations, secure storage of sensitive emergency management materials, and uninterrupted access to communications and technology systems. Maintaining these services directly supports the grant objective by ensuring the facility is fully operational and prepared to host meetings, coordinate emergency responses, and serve as a centralized hub for regional hazard mitigation and response efforts. Without stable utility services, the LEPC and EOC would face operational disruptions, reducing the county's ability to plan for, respond to, and recover from emergencies efficiently.

Ph: 510-839-5111
 TF: 800-443-3556
 oaksales@lncurtis.com
 UEI#: DDL8ADSWN7U7

CURTIS

TOOLS FOR HEROES

Pacific North Division
 6723 Sierra Court, Suite C
 Dublin, CA 94568
 www.LNCurtis.com

Quotation

CUSTOMER:
 Churchill County Fire
 Department NV
 20 North Carson Street
 Fallon NV 89406

SHIP TO:
 Churchill County Fire
 Department NV
 20 North Carson Street
 Fallon NV 89406

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
372268	01/20/2026	03/26/2026

SALESPERSON	CUSTOMER SERVICE REP
Nicolai Caviglia ncaviglia@lncurtis.com 775-721-7678	Dan Bria dbria@lncurtis.com 775-721-7678

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	John Ezzell	C30346	Net 30	FR
F.O.B.	SHIP VIA	DELIVERY REQ. BY		
DEST	Standard Shipping			

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per-and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

Transportation is included in below pricing.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	4	CS	Z3H452N1GXL9 2 KAPPLER	Large/XLarge Tan Zytron® 300 NFPA 1990 (1992) Certified Splash Protective Coverall. 6per - Attached Hood with Sure-Fit® Respirator Face Piece Seal - Front Entry Diagonal Splash Resistant Coated Zipper - Double Storm Flaps with Hook & Loop Closure, - Permanently Attached 2N1® Glove System - Attached Sock Booties with Splash Guards.		\$1,295.00	\$5,180.00

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 UEI#: DDLSADSWN7U7

CURTIS

TOOLS FOR HEROES

Pacific North Division
 6723 Sierra Court, Suite C
 Dublin, CA 94568
www.LNCurtis.com

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
2	4	CS	Z3H452TN2X3X92 KAPPLER	2XLarge/3XLarge Tan Zytron® 300 NFPA 1990 (1992) Certified Splash Protective Coverall. 6per - Attached Hood with Sure-Fit® Respirator Face Piece Seal - Front Entry Diagonal Splash Resistant Coated Zipper - Double Storm Flaps with Hook & Loop Closure, - Permanently Attached 2N1® Glove System - Attached Sock Booties with Splash Guards.		\$1,425.00	\$5,700.00
3	2	EA	272004000-2 HURST	S 120E Mini Cutter Kit Includes: (1) S 120E Mini Cutter Tool (2) Batteries (1) Charger		\$5,295.00	\$10,590.00
4	5	EA	10175708 MSA	45Min 4500# G1 SCBA Low Profile Cylinder, With Air, With Quick Connect Remote Connection		\$1,295.00	\$6,475.00

Small Business
 CAGE Code: 5E720
 SIC Code: 5099
 Federal Tax ID: 94-1214350
 UEI #DDLSADSWN7U7

This pricing generally remains firm until 03/26/2026. Pricing is subject to change if product is affected by the implementation of a tariff. Contact us for updated pricing after this date.

Due to market volatility, global supply chain pressures, and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$27,945.00
Estimated Tax Total	\$0.00
Transportation	\$0.00
Total	\$27,945.00

[View Terms of Sale and Return Policy](#)

CERTIFIED ASSURANCES For LEPCs

Grant Title: 2027 SERC Grant

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days* of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditure must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditure within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

October 30 - for reporting period July 1 to September 30.
January 29 - for reporting period October 1 to December 31.
April 30 - for reporting period January 1 to March 31; and
June 30 - for reporting period April 1 to May 31.

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every year with every key element of the plan being implemented in the exercises within three years.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant, SERC Policy 8.7.
- E) The applicant must comply with the provisions for sub-awards stipulated at 2 *CFR* 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) SERC will **reimburse** the **recipient** reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.
- G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of sub-recipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring. (see section 200.330 and section 200.331)
<http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-sec200-331.pdf>


- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45* days of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements *2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows:
1. 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
 2. 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
 3. 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
 4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
 5. 49 CFR 20, *New Restrictions on Lobbying*
 6. 49 CFR 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance:
- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national.
- 49 CFR 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.*
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990*, which prohibits discrimination based on disability.
- The Age Discrimination Act of 1975*, which prohibits unreasonable discrimination based on age.
- Title IX of the Education Amendments of 1972*, which prohibits discrimination based on gender in educational activities.
- N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:
- “This program was supported by Grant # **27-SERC-__-__**, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)”

The applicant must provide a copy of any such publication to the SERC for the sub-grant file.


- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- Q) Project-related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines or state requirements between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): Christian Spross Title: County Manager
Signature:  Date: 3/16/26

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): Steven M. Endacott Title: Emergency Manager, City of Fallon
Signature:  Date: 03/16/2026

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

LEPC COMPLIANCE CERTIFICATION

The following requirements **must be met** by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist **must be completed**, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
Bylaws reviewed/updated - Date: **12/09/2025** Submitted: **01/30/2026**
Membership list reviewed/updated - Date: **09/30/2025** Submitted: **01/30/2026**
- Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?
Plan update – Date: **12-09-2025** Submitted: **01-30-2026**
NRT – 1 update – Date: **01-30-2026** Submitted: **01-30-2026**
Level of Response Questionnaire update – Date: **01-16-2026** Submitted: **01-30-2026**
Letter of Promulgation update – Date: **01-15-2026** Submitted: **01-30-2026**
- Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?
Indicate the date of the most recent exercise: **08-05-2025** Submitted: **01-30-2026**
Indicate the date of an incident report used in lieu of an exercise: **07-07-2023** Submitted: **01-22-2025**
- Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?
Date of publication: **01-15-2026** Affidavit Submitted: **01-30-2026**
- Has LEPC read SERC policies?
As chairman of **Churchill** Local Emergency Planning Committee, I attest
County Name

all information provided on this Compliance Certification is accurate

Steven M Endacott

LEPC Chair Signature

03/16/2026

Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION



Churchill County Local Emergency Planning Committee (LEPC)

MEETING MINUTES – 10 March 2026

The Churchill County Local Emergency Planning Committee (LEPC) held a public meeting on March 10, 2026, beginning at 10:00 a.m. at the City of Fallon Public Works Building, 327 North Maine Street, Fallon, Nevada 89406.

1. Call to Order: The meeting was called to order at 10:00 a.m. by LEPC Chairman Steve Endacott.

2. Introductions

Organization	Attendee(s)
Amateur Radio Emergency Service (ARES)	Bob Clifford
American Red Cross	Mark Berch
Banner Churchill Hospital	Steve Towne
Central Nevada Health District (CNHD)/Social Services	
City of Fallon Public Works	
Churchill County Public Relations Office (PIO)	Anne McMillin
Churchill County School District (CCSD)	Austin Metz
Churchill County Sheriff's Office (CCSO)	Lee Orozco, Richard Hickox
Critical Incident Stress Management	Bob Bridges
Elected Leadership	Eric Blakey (CC Commissioner)
Emergency Managers (EM)	Steven Endacott, Rich Ingram
Fallon Paiute/Shoshone Tribe (FPST)	Jackie Conway, Ryan Cossette, Richard Black
Fallon Police Department (PD)	John Riley, Daniel Babiaz, Jose-Luis Perez
Fallon/Churchill Fire Department	Alex Haffner, Brad Dolan
Kennametal	
Naval Air Station (NAS) Fallon	Rob Frank, Tim White
NV Division of Emergency Management (NDEM)	Hal O'Brien
Nevada's Div of Public & Behavioral Health (NV DPBH)	Olivia Mitchell
ORMAT	Ryan Moore
Truckee Carson Irrigation District (TCID)	
Additional Community Members	

3. Public Comments: None.

4. Verification of Agenda Posting: Ms. Anne McMillin of Churchill County verified that the agenda was posted on February 26, 2026.

5. Approval of Agenda

- A. No changes to the agenda were requested or proposed.
- B. Chief Babiaz moved to approve the agenda; Steve Towne seconded. The agenda was approved by voice vote with no opposition.

6. Approval of Minutes – LEPC Meeting on September 30, 2025

- A. The minutes were reviewed.
- B. Steve Towne moved to approve the minutes; Chief Babiaz seconded. The minutes were approved by voice vote with no opposition.

7. Appointments

- A. Consideration and possible action re: Review and possible approval of the FY27 United We Stand (UWS) Grant Application.
 - a. The Fallon Police Department and the Churchill County Sheriff's Office agreed in advance to split this grant to better meet the needs of their respective departments.
 - b. Captain Jose-Luis Perez of the Fallon Police department presented to the LEPC their proposed equipment request for the UWS grant, which included medical equipment, plate carriers and support equipment for their new drone program. He then provided a detailed justification.
 - c. Sheriff Richard Hickox of the Churchill County Sheriff's Office presented to the LEPC their proposed equipment request for the UWS grant, which included various items that would enhance safety during a response to a civil disturbance, along with training equipment.
 - d. Steve Endacott moved to approve requested items; Richard Ingram seconded. The grant items were approved by voice vote with no opposition.

- B. Consideration and possible action: Review and possible approval of the FY-27 of SERC Operational, Planning, Training, and Equipment (OPTE).
 - a. The OPTE grant is allocated between LEPC Operations and the Churchill County Fire Department, on a 1 to 3 ratio.
 - b. Rich Ingram, the County Emergency Manager and Manager of the combined City/County Emergency Operations Center presented that the OPTE funds would be used for LEPC and EOC operational expenses. Specific for the EOC was the funding of a new requirement for the county to pay utility costs to the building owner.
 - c. Alex Haffner of the Churchill County Fire Department presented a list of equipment that would be purchased to support Fire Department operations during a hazardous material response.
 - d. Steve Endacott moved to approve requested items; Sheriff Hickox seconded. The grant items were approved by voice vote with no opposition.

8. General Discussion - Other Items Pertinent to LEPC (no action items).

- a. Mr. Hal O'Brien of the Nevada Division of Emergency Management updated the attendees on the latest issues and initiatives from the State of Nevada perspective. Topics included; upcoming meetings, Cyber Security Awareness campaigns, community project funding opportunities. He also listed several Federal Emergency Management Agency (FEMA) and Homeland Security functions that have been suspended due to the partial government shutdown such as on-line and in-person training courses and grand funding draw downs.
- b. Olivia Mitchell of the Nevada's Div of Public & Behavioral Health (NV DPBH) announced that there is \$ 1,000 in funding available to upgrade or refurbish mass casualty trailers. There are two of these trailers in Churchill County, one in control by Banner EMS and the other by the Sheriff's department. County EM will coordinate with those two agencies to potentially consolidate ownership and pursue the funding.
- c. Bob Clifford of ARES informed the meeting that many of its members are "aging out" and that they are pursuing partnerships with other similar volunteer organizations.
- d. Steve Endacott thanked all who participated in developing the new Multijurisdictional Hazard Mitigation Plan. It has been submitted and accepted by FEMA.

9. Public Comments: None.

10. Adjournment: The meeting was adjourned at 10:50 a.m.